



Uniting Communities & Heritage

Impact Heritage Services

What are we offering?

- A high quality and comprehensive conservation service for written and printed heritage collections including books, paper, libraries and archives throughout the UK and internationally.
- Condition assessment and consultation services to partner institutions, communities and individuals enabling successful funding applications in order to protect and provide access to undervalued and under resourced collections from socially and ethnically diverse communities.
- Access to the conservation profession via education and training in conservation ethics, methods, and techniques for those unable to afford, find time for or relocate to access the traditional education and training route into the profession.

Menu of Services and Costs

The needs of every collection and related communities will be different. However, to bring an understanding of what we can do for a project and what the benchmark costs may be, they have been listed below.

Initial surveys are essential in order to get the project underway; they help to identify the issues that a collection is facing and the approach that is needed. The survey itself could range from a half day visit with a report to a five-day item by item survey with complete condition assessments, treatment, housing and action proposals.

After a survey and report have been produced, an agreed project plan will be drawn up according to the needs of the collection and the aims and requirements of the community. The level of involvement and the suite of services recommended will differ from project to project, and all support will be tailored to the needs of the material and community.

An important aspect of the report is that it will be of sufficient depth to enable communities to apply for grants from funding institutions. Impact Heritage is able to advise on sources of funding and will provide support and information to allow clients to access and apply for a wide variety of grant funding.

Example: The collection has a damp problem; they need a dehumidifier and data-logger. The report can provide the evidence of the problem, suggest an industry standard solution and link the community to the potential grant to purchase the equipment as well as provide any training necessary.

The services and their costs are listed below with full descriptions and costs in the following categories:

- Assessment Services
- Community Integration & Conservation Training
- Raising Funds & Creating Revenue Streams
- Specialist Collection Care

Assessment Services

Assessments range from a simple questionnaire and visit to a more thorough in-depth sample survey. Surveys and assessments can be tailored to your particular needs and budget.

<p>i. One Day Survey</p>	<p>Questionnaire to the community to be completed before Impact Heritage arrives on-site.</p> <p>One Impact Heritage member on-site for four hours, meeting with the relevant stakeholders and assessing the collection and its environment.</p> <p>A report is delivered for the community relevant to their requirements and capable of acting as an enabling document for the project.</p> <p>Expenses additional on application.</p>	<p>£375 (1 day's work, 1 conservator)</p>
<p>ii. Collection Care Audit</p>	<p>Questionnaire to the community to be completed before Impact Heritage arrives on-site. One Impact Heritage member on-site for 1 day meeting with the relevant stakeholders and assessing the collection and its environment. 2 days for preparation and report writing.</p> <p>A report is delivered for the community, relevant to their requirements and capable of acting as an enabling document for the project.</p> <p>Expenses additional on application.</p>	<p>£1,125 (as per AIM Audit, 3 day's work, 1 conservator)</p>
<p>iii. Sample Survey</p>	<p>Questionnaire to the community to be completed before Impact Heritage arrives on-site, and an initial meeting with the relevant stakeholders.</p> <p>The survey employs two Impact Heritage members for three days on-site, surveying up to 400 items as a representative sample of the collections. Assessing type, cultural value, condition and environment.</p> <p>A comprehensive report for the community, relevant to their requirements and capable of acting as an enabling document for the project will be produced.</p> <p>Expenses additional on application.</p>	<p>£3,000 (3 days on-site for 2 conservators, 1 day's report for 2 conservators, equivalent 8 days)</p>
<p>iv. Bespoke Survey</p>	<p>Required when many objects need to be individually assessed, have severe or complex issues or multiple use requirements to be risk assessed.</p> <p>A photographic condition assessment report on specific item(s) containing fully-costed treatment proposals and, if possible, in-situ physical testing and analysis of the object.</p> <p>Expenses additional on application.</p>	<p>£375 per day per Impact Heritage conservator</p>

Community Integration & Conservation Training

The courses listed below represent the type of tailored training Impact Heritage can provide with the specific needs of the museum or institution in mind. The bulleted points indicate specific needs we can address, but we are also able to fill in any other gaps required to validate your accreditation scheme or to assist in your in-house training programmes.

Where possible the training will take place on-site with the collection. The daily cost of training is £375 per day per Impact Heritage conservator and can range from 1 to 5 day blocks. Materials and expenses are additional.

<p>i.Training the Community to Care for the Collection</p> <p>Safe Storage and Environmental Monitoring.</p>	<p>Possible content:</p> <ul style="list-style-type: none"> ● Introduction to the relevant sections of the industry standards BS EN16893 and BS4971. ● What is a risk assessment and how to create one? ● Training on pest management and the use of data-loggers. ● Emergency planning. ● Setting up an environmental monitoring system in the collection for multiple locations and microclimates. ● Discovering, tracking and mitigating problems and risks - from security and loss, to fire and flood, pests and mould. ● Practical training on passive treatments such as re-housing, re-organising spaces, shelving and storage improvements. ● Introduction to object cleaning and conservation grade housings storage. 	<p>£1,125 - £1,875 plus expenses and materials, 3-5 day course.</p>
<p>ii.Training for Display, Exhibition and Increased Access</p> <p>Safe display and access to the collections</p>	<ul style="list-style-type: none"> ● Introduction to the relevant sections of the industry standards BS EN16893. ● Display solutions for books and archives which do not put the collection at risk. ● Introduction to using reusable display stands to fit tight budgets. ● How to measure for book supports for ordering online. 	<p>£375 plus expenses and materials, 1-day course.</p>
<p>iii.Collection Care Housings & Display</p> <p>Working in a studio environment to make complex boxes, bespoke housings and display stands</p>	<ul style="list-style-type: none"> ● Understanding materials and objects. Exploring display options including more complex bespoke cradles and display stands, with correct 'openings' for books and interactive displays using facsimiles. ● Practical training, making bespoke housings for mixed collections tailored to the display and storage needs of the collections - to include boxes, folders and wrappers for fragile objects and books, using conservation grade materials. 	<p>£1,875 plus expenses and materials, 5-day course.</p>
<p>iv.Introduction to Practical Conservation Treatments in a Studio Environment</p> <p>Setting up a Conservation space</p>	<ul style="list-style-type: none"> ● An introduction to the conservator's role, equipment, conservation grade materials and methods. ● Basic practical skills training including cleaning, paper repair and pamphlet sewing. ● Introduction to appropriate housing and how to make simple bespoke enclosures. ● How to assess the condition of your collections and treatment priorities. ● Collection items can be rehoused and repaired as part of the training, where appropriate. 	<p>£750 - £1,875 plus expenses and materials, 2-5-day course depending on what is required.</p>
<p>v.Training for Digital Access and Digital Content</p> <p>Photography, digital storage, digital access and display</p>	<ul style="list-style-type: none"> ● Basics of object photography for digital content including use of light and light boxes. ● Introduction to digital files, use and safe storage. ● Safe handling and support for fragile objects. ● Creating digital facsimiles. ● Setting up a digital project. ● Understanding the physical needs of the collection for digitisation through condition assessment and identifying risk. ● Workflow and equipment options. 	<p>£1,875 plus expenses and materials, 5-day course.</p>

Raising Funds & Creating Revenue Streams

Conservation and preservation of collections can be expensive and require additional funding. We are well-placed to offer expertise and guidance in the search for appropriate funding. There are a variety of funding organisations, but many are interested in supporting specific collections and demand outcomes that can be difficult for smaller archives to achieve alone. Impact Heritage members can offer support, knowledge and logistical guidance for the following activities.

<p>i. Launch an appeal</p>	<p>In conjunction with the collection’s curatorial team we will bring together the project’s points of interest, provide communication channels and access to the experience of the wider Heritage sector. The appeal will be directed to known and potential subscribers to the collection via print and social media. The primary goal is to raise awareness and funds for the care of the collection. The appeal may be a short-term “Save our iconic object” or long-term “Help us keep our archive available for the next generation”.</p>	<p>Charged at £375 per day per IH conservator plus expenses. Prices upon application.</p>
<p>ii. Apply for a small grant (up to £5,000) on behalf of or in partnership with the community to an external funding body</p>	<p>We can provide assistance in directing an application of up to £5,000 to an appropriate funding body. Where applicable, this assistance should ensure the community is well positioned to apply for repeat grants or to apply for larger grants in the future.</p>	<p>Charged at £375 per day per IH conservator plus expenses. Prices upon application.</p>
<p>iii. Apply for a large, one-off grant (over £5,000) on behalf of or in partnership with the community to an external funding body</p>	<p>We can provide assistance in directing an application for a one-off grant in excess of £5,000 to an appropriate funding body. To also direct an application to an appropriate grant giving institute. We can help build in future resilience to project applications and identify major expenses and equipment.</p>	<p>Charged at £375 per day per IH conservator plus expenses. Prices upon application.</p>

Specialist Collection Care

Impact Heritage offers a comprehensive and high-quality conservation service to all clients. Those who are already fully funded can be confident both in the quality of the service they receive and that any profits the CIC makes from such work will be re-invested to fund the search for partner communities and collections who are struggling to access funds for the care of their collection.

Where we are connecting with partner communities to assess collections and apply for funding we would prefer to keep as much work as possible in-situ and with the community. This helps us link the community to activities that can support the care of their collection and introduces them to the people, skills and experience involved in conservation.

This can be easy to do with preventive treatments, however, inevitably some projects will require in-depth treatments in a studio environment. Studio visits, community open days and in-studio training are all options to centre the client at the heart of progress of the project.

<p>i.Preventive Conservation</p>	<p>Impact Heritage can supply or loan a cost effective range of basic equipment including data loggers to start assess the storage environment. We also offer the expertise needed to develop a tailored monitoring and management system for controlling the environment in line with the needs of the collection, using high-quality equipment and user-friendly systems.</p> <p>Where more specialist equipment is required such as building repairs, plumbed in environmental controls, radio linked environmental monitoring or security improvements then the cost of outside contractor input will be planned into the project.</p>	<p>Charged at £375 per day per IH conservator. Other contractors' charges may vary + equipment loan costs + expenses + materials</p>
<p>ii.Interventive Conservation</p>	<p>Impact Heritage conservators have access to three National Trust approved conservation studios. The Directors are all accredited conservators with a combined experience of over 50 years in the profession and can offer an expert level of conservation for those objects requiring complex or in-depth treatments. Conservation is a fascinating process and the treatment of individual items can showcase the value and importance of collections, as well as making them more accessible.</p>	<p>Charged at £375 per day per IH conservator, + expenses + materials</p>
<p>iii.Salvage</p>	<p>Disaster response triage and support is available, with pragmatic advice on emergency planning and equipment to deal with small and medium scale incidents affecting the collection. 24 hour emergency support is also an option if required. Impact Heritage is able to supply an emergency disaster response kit at cost price which has materials and equipment to deal with water ingress and damage.</p>	<p>£75 call out charge during working hours / £100 call out of hours (before 9am and after 5pm) + £55/hour + expenses + materials</p>
<p>iv. Community outreach & Support</p>	<p>Creating video content about collection care projects and needs. This may focus on the conservation of individual items, or larger scale access or storage issues. Virtual talks and open discussions, via Zoom, MS Teams, Google Meet and other digital platforms can be integrated into your conservation project. This is an excellent way of making projects more accessible and reaching a wider audience. Content can be shared via social media, websites or used for fund-raising.</p>	<p>Charged at £375 per day per IH conservator. Other contractors' charges may vary + equipment loan costs + expenses + materials</p>